

Board Members

Matthew Buckley, Chair
Jessica Chabot, Vice Chair
Jamie Ahlstedt, Member
Mary Beaumont, Member
Timothy Harris, PEDB liaison



Medway Town Hall
155 Village Street
Medway, MA 02053
Telephone (508) 533-3291
Fax (508) 321-4987
Email: DRC@townofmedway.org
www.townofmedway.org

TOWN OF MEDWAY

COMMONWEALTH OF MASSACHUSETTS

DESIGN REVIEW COMMITTEE

March 31, 2025

TO: Medway Planning and Economic Development Board
FROM: Matthew Buckley, Chairman
RE: DRC Project Review: 21 High Street – Multifamily Housing Overlay District Special Permit Application and Major Site Plan Review

Dear Members of the Medway Planning and Economic Development Board,

At its meeting on March 17, 2025, the Design Review Committee [DRC] met with Tim Power (PVI Site Design, LLC), project engineer, and Parick Larkin (Medway Development, LLC), applicant and property owner, to discuss architectural drawings and site plans submitted with the Multifamily Housing Overlay District Special Permit application before the Planning and Economic Development Board [PEDB]. The DRC was informed that the applicant is pursuing a special permit in order to construct three townhouse style residential buildings (a triplex, two duplexes), and that an existing duplex will remain on the property undisturbed, bringing the proposed unit count to 9 units.

A site plan and renderings (photorealistic front and rear elevation of the proposed triplex) were distributed to committee members prior to the meeting. Mr. Power provided an overview of the site composition, means of access, and stormwater facilities. Mr. Larkin provided an overview of the architectural details; notable features include the board and batten siding, gables that break up the roof line, front elevation jogs, single car garages, and matte black metal awnings above each front entranceway. A rendering for the duplex was not included with the meeting materials, but Mr. Larkin clarified that the design would mimic that of the triplex. The DRC provided the applicant with the following recommendations:

- Stagger middle duplex back 5 feet to break up horizontal plane and provide units with more privacy
- Provide additional plantings in the lawn strip
- Provide schematic or product sheet of wall mounted light fixtures

The DRC is pleased to provide this feedback to the PEDB to assist with their application review and remains available to clarify any questions or comments should they arise.

Sincerely,

Matthew J. Buckley
Chair
cc:

Barbara Saint Andre, Director, Community and Economic Development
Jeremy Thompson, Planning and Economic Development Coordinator
Jon Ackley, Medway Building Commissioner